

MINUTES OF THE TRI-BASIN NRD BOARD MEETING
Tuesday, April 5, 2016, 1:30 p.m.
Tri-Basin NRD

CALL TO ORDER

The regular monthly board meeting of the Tri-Basin Natural Resources District (NRD) was called to order by Vice Chairman, Brad Lundeen, at 1:30 p.m. Lundeen noted Public Meeting Law is posted in the boardroom.

ROLL CALL

Roll call was taken with nine directors present: Bergstrom, Bilka, Cavanaugh, Garrelts, Harris, Johnson, Lundeen, Reynolds and Ryan. Winz, Raffety, Larson and Olsen were absent. Notice of the meeting was published in the Holdrege Citizen, Bertrand Herald, Elwood Bulletin and Minden Courier and announced on radio stations KRVN, Lexington and KUVR, Holdrege.

EXCUSE ABSENCES

There were no absences to excuse.

MINUTES

Thorburn presented the minutes of the March 8, 2015, Board of Directors meeting and March 15, 2016 Executive Committee meeting. Moved by Johnson, seconded by Garrelts, to approve the minutes for the March 8, 2016 Board of Directors Meeting. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

Moved by Bilka, seconded by Cavanaugh, to approve the minutes for the March 15, 2016 Executive Committee Meeting. Motion carried unanimously.

FINANCIAL REPORT

Bilka presented the financial report for the month of March 2016 as follows:

Accrual Expenditures for Month -----	\$66,277.18
Cash Expenditures for Month-----	\$75,288.74
Accrual Revenues for Month-----	\$123,978.25
Cash Revenues for Month-----	\$111,154.07
Bank Balance--March 31, 2016-----	\$593,573.07
Accounts Receivable -- March 31, 2016-----	\$15,207.51
Investments -- Pinnacle Bank -- March 31, 2016-----	\$50,095.77
Building Sinking Fund -- March 31, 2016-----	\$70,008.02
Vehicle Sinking Fund -- March 31, 2016-----	\$49,943.13
Water Resources Fund -- March 31, 2016-----	\$150,017.18
Whiskey Slough IPA Balance -- March 31, 2016-----	\$18,307.95
Fort Kearny-West IPA Balance -- March 31, 2016-----	\$10,963.88
South Dry Creek IPA Balance -- March 31, 2016-----	\$13,516.64
Fort Kearny IPA Balance -- March 31, 2016-----	\$11,917.96
Sacramento Creek IPA Balance -- March 31, 2016-----	\$21,971.60
North Dry Creek IPA Balance -- March 31, 2016-----	\$15,953.03
Water Jamboree -- March 31, 2016-----	\$8,253.16
NRRMDA -- March 31, 2016-----	\$7,625.23
Odessa IPA -- March 31, 2016-----	\$13,845.81

Moved by Ryan, seconded by Bergstrom to accept the February 2016 financial reports and file for audit. Motion carried.

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AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

SPECIAL BILLS

Thorburn presented the VISA and attorney bills for approval. Thorburn also explained that because the May board meeting date was changed; May VISA bills will need to be paid before the board meeting date. Moved by Johnson, seconded Harris to approve the visa and attorney bills. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

Moved by Garrelts, seconded Bilka to approve the May visa bills for payment prior to the May Board meeting. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

NRCS REPORT

FSA Farm Plans: Breece presented two farm plans for approval. Moved by Reynolds, seconded Bergstrom to approve farm plans for Schutz Ag and Nisely, Inc. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Lundeen, Reynolds and Ryan

NAY: Johnson and Harris

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

Activity and Progress Report: Breece reported the CSP cut-off date for accepting applications was March 31, 2016. Breece reported there were 148 CSP applications for TBNRD.

COST SHARE REPORT

Well Abandonment – Thorburn presented seven well decommissioning applications for approval. Moved by Garrelts, seconded Bilka to approve seven well decommissioning cost-share applications. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

NSWCP & NRD Applications – Thorburn recommended fourteen NSWCP cost-share applications and thirteen TBNRD cost-share applications for approval. Moved by Bilka, seconded Ryan to approve fourteen NSWCP cost-share applications and thirteen TBNRD cost-share applications. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

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GROUNDWATER MANAGEMENT

Groundwater & Certified Acre Transfers – Thorburn presented four certified irrigated acre transfer requests for Wm. Johnson and Alexander Carlson (3). Tye Carlson and Richard Schwenka were present to answer questions.

Moved by Reynolds, seconded by Cavanaugh to approve a certified irrigated acre transfer request for Wm. Johnson and Alexander Carlson (3). Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

Educational Land Leases – There were no educational land leases to approve.

OTHER BUSINESS

The public was given the opportunity to bring other specific business or non-agenda items before the board for comment and/or discussion.

UNFINISHED BUSINESS

Consider Revisions to Personnel Policy: Thorburn explained the Executive Committee reviewed proposed changes to the Personnel Policy which included: minor edits, ACH Policy for payroll checks, cell phone reimbursement policy, change in Sick Leave Policy to include siblings and funeral leave to include siblings, current and past directors/staff. Moved by Johnson, seconded by Bilka to accept the proposed changes to the Personnel Policy Manual. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

NARD REPORT

The NRD informational program is available online and Nebraska Public Television. It first aired in March.

COMMITTEE REPORTS

STAFF REPORTS & NECESSARY ACTION

Board Directives to Staff: There was nothing to report.

Out-of-State Travel: There was no out of state travel to approve.

Executive Committee Meeting: Thorburn reviewed committee recommendations.

Projects & Construction Meeting: Thorburn mentioned the Projects & Construction Committee needs to meet to discuss the Platte-Republican Diversion Project, IPA assessments and potential real estate transaction. The committee will meet Friday, April 8, 2016 at 9 a.m.

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MONTHLY REPORTS

Republican Basin (NRRMDA): The Republican Basin Stakeholders met Tuesday, March 16, 2016 in Cambridge. Johnson and Winz attended. Jeff Fasset, NDNR Director discussed IMP progress with stakeholders and directors. Managers were not present.

Platte Basin: POAC meeting tomorrow in North Platte. Russ Edeal, Bob Dahlgren and Vernon Nelson were confirmed as stakeholders.

South Dry Creek: Kearney Road Dept. installed culvert.

Sacramento Creek: Nothing to report.

Middle Lost Creek: Nothing to report.

Fort Kearny West: Nothing to report.

Fort Kearny: Nothing to report.

North Dry Creek: Nothing to report.

Whiskey Slough: Nothing to report.

Odessa IPA: Grass seeding along berms will be done.

Lake Seldom: Prescribed burn will be done soon.

CoHyst/Platte Basin Coalition: Platte Basin Coalition meets tomorrow in North Platte.

Sand Creek/Little Blue Basin: First Joint IMP meeting was held and was well attended.

Platte-Republican Diversion: Platte-Republican Basin Diversion Board will meet April 22, 2016 at 10 a.m.

Weed Mgmt. Areas/Riparian Veg. TF: Nothing to report.

CNPPID: Ford reported Lake McConaughy is at elevation 3255.6 ft. and 84% of capacity.

NEW BUSINESS

Set Public Hearing for Revisions to NRD By-Laws: Thorburn reviewed the proposed changes to the by-laws which included: minor changes, distance required to claim per diem, procedure to appoint a temporary chairman when the chairman and vice chairman are unavailable and incorporation of an election procedure. Thorburn explained that a public hearing will need to be held. Moved by Bergstrom, seconded by Ryan to approve the proposed changes to the By-Laws for public hearing in May 2016. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

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Set Public Hearing for Revisions to NRD Erosion & Sediment Control Rules: Thorburn reviewed the proposed changes to the Erosion and Sediment Control Rules which included changes that conform to the Erosion and Sediment Control Act. The Erosion and Sediment Control Rules will be added to the Groundwater Management Rules and Regulations as a new section. Moved by Cavanaugh, seconded by Bilka to approve proposed changes to the Erosion and Sediment Control Rules for public hearing in May 2016. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

Consider Sponsoring Hazard Mitigation Plan: Thorburn explained that the Hazard Mitigation Plan has to be re-approved every five years. TBNRD administered the grant funding for the plan and has been asked by the other participants (Phelps County, Kearney County and Gosper County) to apply and administer grant funding and plan expenses. A FEMA grant will fund 75% of the plan costs and the remainder is split between participants. The expenses and funding would apply to the FY2017-2018 budget year. Cost estimate is \$60,000-\$70,000 and TBNRD's share would be \$3,000-\$4,000. Moved by Reynolds, seconded by Ryan to sponsor the Hazard Mitigation Plan renewal and apply for grant funding. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Johnson, Harris, Lundeen, Reynolds, Ryan and Winz

NAY: Garrelts

ABSTAIN: None

ABSENT: Raffety, Larson and Olsen

COMMENTS AND CONCERNS

There were no comments or concerns.

PERSONNEL & LEGAL MATTERS

Moved by Garrelts, seconded by Bilka to move to executive session for the protection of the public to discuss legal and contractual issues at 2:11 p.m. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

Moved by Bilka, seconded by Bergstrom to move out of executive session for the protection of the public to discuss legal and contractual issues at 2:42 p.m. Motion carried.

AYE: Bergstrom, Bilka, Cavanaugh, Garrelts, Johnson, Harris, Lundeen, Reynolds and Ryan

NAY: None

ABSTAIN: None

ABSENT: Winz, Raffety, Larson and Olsen

NEXT BOARD MEETING

TBNRD Regular Board Meeting at 7:30 p.m. on Tuesday, May 17, 2016.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:10 p.m.

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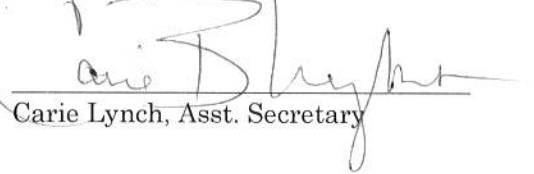
DIRECTORS PRESENT

Brian Bergstrom, Joe Bilka, Mike Cavanaugh, Todd Garrelts, Ed Harris, Phyllis Johnson, Brad Lundeen, Larry Reynolds and, Jeff Ryan.

OTHERS PRESENT

Carie Lynch, John Thorburn, Nicole Salisbury, Dave Ford, Kevin Breece, Tammy Fahrenbruch, Lori Potter, Richard Schwenka, Tye Carlson and Mike Clements.

Respectfully Submitted:

A handwritten signature in cursive script, appearing to read "Carie Lynch", is written over a horizontal line. The signature is enclosed within a large, hand-drawn oval.

Carie Lynch, Asst. Secretary

INDEX OF BOARD DECISIONS
TRI-BASIN NATURAL RESOURCES DISTRICT
BOARD OF DIRECTORS MEETING
April 5, 2016

ID	Motion #	Category	Subject	Aye	Nay	Abs	
	2016-04-05-01	Meeting Administration		9			Moved by Johnson, seconded by Garrelts, to approve the minutes for the March 8, 2016 Board of Directors Meeting. Motion carried.
	2016-04-05-02	Meeting Administration		9			Moved by Bilka, seconded by Cavanaugh, to approve the minutes for the March 15, 2016 Executive Committee Meeting. Motion carried unanimously.
	2016-04-05-03	Budget		9			Moved by Ryan, seconded by Bergstrom to accept the February 2016 financial reports and file for audit. Motion carried.
	2016-04-05-04	Budget		9			Moved by Johnson, seconded Harris to approve the visa and attorney bills. Motion carried.
	2016-04-05-05	Budget		9			Moved by Garrelts, seconded Bilka to approve the May visa bills for payment prior to the May Board meeting. Motion carried.
	2016-04-05-06	Meeting Administration		7	2		Moved by Reynolds, seconded Bergstrom to approve farm plans for Schutz Ag and Nisely, Inc. Motion carried.
	2016-04-05-07	Meeting Administration		9			Moved by Garrelts, seconded Bilka to approve seven well decommissioning cost-share applications. Motion carried.
	2016-04-05-08	Meeting Administration		9			Moved by Bilka, seconded Ryan to approve fourteen NSWCP cost-share applications and thirteen TBNRD cost-share applications. Motion carried.
	2016-04-05-09	Certification & Transfers	Johnson & Carlson	9			Moved by Reynolds, seconded by Cavanaugh to approve a certified irrigated acre transfer request for Wm. Johnson and Alexander Carlson (3). Motion

							carried.
	2016-04-05-10	Personnel	Personnel Policy	9			Moved by Johnson, seconded by Bilka to accept the proposed changes to the Personnel Policy Manual. Motion carried.
	2016-04-05-11	Directors	By-Laws Change	9			Moved by Bergstrom, seconded by Ryan to approve the proposed changes to the By-Laws for public hearing in May 2016. Motion carried.
	2016-04-05-12	District Plans & Programs	Erosion & Sediment Control Rules	9			Moved by Cavanaugh, seconded by Bilka to approve proposed changes to the Erosion and Sediment Control Rules for public hearing in May 2016. Motion carried.
	2016-04-05-13	Agreements	Hazard Mitigation Plan	8	1		Moved by Reynolds, seconded by Ryan to sponsor the Hazard Mitigation Plan renewal and apply for grant funding. Motion carried.
	2016-04-05-14	Meeting Administration		9			Moved by Garrelts, seconded by Bilka to move to executive session for the protection of the public to discuss legal and contractual issues at 2:11 p.m. Motion carried.
	2016-04-05-15	Meeting Administration		9			Moved by Bilka, seconded by Bergstrom to move out of executive session for the protection of the public to discuss legal and contractual issues at 2:42 p.m. Motion carried.

**MINUTES OF THE PLATTE-REPUBLICAN DIVERSION PROJECT
BOARD MEETING**

Friday, April 22, 2016 10:00 a.m.

At Tri-Basin NRD

CALL TO ORDER

The meeting was called to order by Chairman, John Thorburn at 10:08 a.m. Thorburn noted Public Meeting Law is posted in the boardroom.

ROLL CALL

Roll call was taken with two board members present: John Thorburn, Mike Clements and alternate, Scott Dicke. Ray Winz, alternate, was absent.

BOARD MINUTES

Thorburn presented minutes from the January 21, 2016 meeting. Moved by Clements seconded by Thorburn to approve the minutes from the January 21, 2016 board meeting. Motion carried.

Aye: Clements and Thorburn

ORGANIZATIONAL BUSINESS

Dicke explained that publication notices should be made available on LRNRD and TBNRD's respective websites and posted in the offices. Dicke explained that the Platte-Republican Basin Diversion Project needs a federal identification number. Thorburn will ask his administrative secretary to apply for one. Moved by Clements, seconded by Thorburn to provide public notice for board meetings on LRNRD and TBNRD's respective websites and by posting in the offices. Motion carried.

Aye: Clements and Thorburn

CONSULTANT SELECTION

Thorburn stated that four proposals were received. Thorburn suggested sending a request for funding to Jeff Fassett, NDNR. Thorburn will draft the letter and forward to Clements. Moved by Clements, seconded by Thorburn to approve Olsson & Associates bid for the entire project with the understanding that the commitment is only through and including Task 5. Motion carried.

Aye: Clements and Thorburn

Moved by Thorburn, seconded by Clements to send a letter to Jeff Fassett, NDNR requesting assistance from the Water Resources Cash Fund for the Platte-Republican Diversion Project feasibility study and potential construction/diversion costs. Motion carried.

Aye: Clements and Thorburn

WATER SERVICES AGREEMENT UPDATE

Thorburn explained that CNPPID received a revised draft of the Water Service Agreement. There was discussion about a joint water right.

OTHER UPDATES

There was discussion about board approval of the consultant bid. There was discussion about landowners meeting with Olsson and Associates.

COMMENTS AND CONCERNS

There were no comments or concerns.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:33 p.m.

Respectfully Submitted:


Carie B. Lynch, Administrative Secretary

**MINUTES OF THE TRI-BASIN NRD
PROJECTS AND CONSTRUCTION COMMITTEE MEETING**

Friday, April 8, 2016, 9:00 a.m.
Tri-Basin NRD

CALL TO ORDER

The meeting of the Tri-Basin Natural Resources District Projects and Construction Committee was called to order by John Thorburn at 9:02 a.m.

ROLL CALL

Roll call was taken with six committee members present: Raffety, Larson, Harris, Reynolds, Cavanaugh, Winz and Bilka.

OTHERS PRESENT

Thorburn and Carie Lynch.

REVIEW IPA ASSESSMENTS

Thorburn reviewed the proposed IPA assessments. He reviewed proposed work that is needed on some of the IPAs. Bilka suggested keeping SDC IPA at .15. Raffety noted that Sacramento IPA should have at least \$20,000 in reserve or the assessment increased when it doesn't because the scope of the repairs. Moved by Bilka, Seconded by Larson to accept the recommend to the board to set the 2017 IPA assessments at: Fort Kearny IPA - \$.20, Ft. Kearny West IPA - \$.10, North Dry Creek IPA - \$.05, Sacramento Creek IPA - \$.00, South Dry Creek IPA - \$.15, Whiskey Slough IPA - \$.00, Odessa IPA - \$5.66. Motion carried unanimously.

**REVIEW PLATTE-REPUBLICAN DIVERSION PROPOSED CONTRACT WITH CNPPID
FOR DIVERSION CONSTRUCTION**

Thorburn reviewed changes to the agreement since the last time: Page 1 - Changes were made to comply with the integrated management plan. Page 3 – LRNRD wants the diversion permits held jointly by the NRDs and CNPPID. Page 4 – A cap of 10% was added to construction costs. Page 5 – any failures or damages resulting from construction are the responsibility of CNPPID. Reynolds asked that an engineering firm review the construction estimate when details are available. Page 11 – Wording about third party beneficiaries was taken out. Reynolds commented that the heading for Section 13.7 needs to be changed also. Pages 14 & 15 – The data on the Water Service Charge need to be clarified whether charges are stacked. No recommendation is needed. Thorburn will have a final agreement for the May board meeting. There was discussion about using Spring Creek or Turkey Creek. Bilka asked Thorburn to send an email with Blankenau's changes prior to the May board meeting.

REVIEW PLATTE-REPUBLICAN DIVERSION PROPOSED ENGINEERING FIRM

Thorburn explained that Olsson and Associates is recommended engineering firm. Thorburn reviewed proposed costs, which would be split with LRNRD. NDNR might provide additional funding. There was discussion about the amount budgeted for the project. The Water Resources Sinking Fund has been used for high flow diversions. The amount Budgeted for Platte to Republican Diversions is \$120,000 with a 50% cost-share from NDNR. Moved by Reynolds, seconded by Bilka to draft a letter that asks that NDNR fund ½ the costs. Motion carried unanimously.

DISCUSS POTENTIAL REAL ESTATE PURCHASE

Thorburn explained that the property behind TBNRD is owned by Charter. The property tax valuation is \$29,000. Charter would need access to a generator and utility pole. The board advised Thorburn on a plan of action.

DISCUSS ALLOCATION OF NSWCP COST-SHARE

Thorburn recommended leaving the cost-share allocation percentages the same. Moved by Bilka seconded by Winz to recommend to the board to accept the proposed NSWCP allocation percentages. Motion carried unanimously.

OTHER BUSINESS

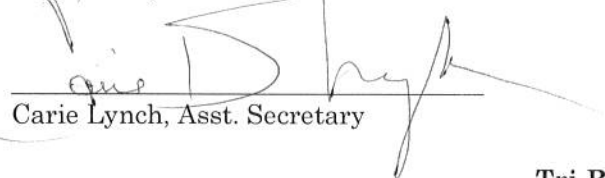
There was discussion about CNPPID's Water Service Agreement for the 2016 Irrigation Season. Bilka and Larson suggested acres be spot checked.

Bilka suggested investigating the costs of infrared images for the district for the next budget year.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:24 a.m.

Respectfully Submitted:



Carrie Lynch, Asst. Secretary

**Tri-Basin NRD
Projects and Construction Committee
Friday April 8, 2016 at 9:00 AM
Tri-Basin NRD Office
1723 Burlington St.
Holdrege, NE**

Agenda:

1. Review IPA assessments
2. Review Platte-Republican Diversion proposed contract with CNPPID for diversion construction
3. Review Platte-Republican Diversion proposed engineering firm
4. Discuss potential real estate purchase
5. Discuss allocation of NSWCP cost-share

Projects and Construction committee members: David Raffety-Chairman, Joe Larson, Mike Cavanaugh, Ed Harris, Larry Reynolds, Ray Winz, Joe Bilka Exec. Com'te. Rep. Other board members and the public are welcome to attend.